

Minutes of the Regular Meeting
Board of Trustees
Village of Forreston
Monday, July 15, 2019

President Metzger calls to order the regular meeting of the Board of Trustees of the Village of Forreston at 7:03 PM on July 15, 2019 and recites the Pledge of Allegiance. On roll call by Courtney Warren the following members are present: Trustees Jeff Freeze, Monty Cotter, Vickye Norris, Gary Buss, and Ken Toms. Absent: Trustee Ken Vinnedge.

The minutes of the regular meeting of Monday, July 1, 2019 are considered for approval. Trustee Toms makes a motion to approve the minutes as presented, second by Trustee Cotter. Yeas: Trustees Cotter, Norris, Buss, and Toms. Freeze abstains due to absence. Motion carries.

Metzger asks for public comment which there is none.

Trustee Toms presents Building/Demolition, Sign, Fence, & Pool Permits:

- Loran Greenfield will be applying for a building permit for his property at the corner of West Willow and South 5th Ave. The application is for a storage building to be placed on a piece of property that has no principal structure. The building will be storage for farm equipment. This is not allowable per Village Zoning ordinances so he will be applying for a variance request. Buss asks what the setbacks will be. Toms explains these details will be discussed at the Planning Commission meeting. Motion by Toms to move the variance request to the Planning Commission, second by Freeze. Yeas: Freeze, Cotter, Norris, Buss, and Toms. Motion carries.
- Darrell Starr at 105 E Pine applied for a building permit for an 8 x 10 accessory building. Toms explains the drawing on the permit is not oriented correctly. He explains the 40 foot setback is from Pine, the 83 foot setback is from Garden Ave, and it will be 13 feet off the alley. It will sit on a gravel pad. Buss asks how tall the roof line is because it can't be over 15 feet. Starr did not know but knows it is not taller than 15 feet. Motion by Toms to approve, second by Freeze. Yeas: Trustees Freeze, Cotter, Norris, Buss, and Toms. Motion carries.
- Barry Swift at 104 W Balsam is applying for a storage shed. Toms states the drawing on this picture is incorrect. It is a 10 x 12 structure with a steel roof. It is actually going to be 8 feet from the rear lot line and 3 feet from the side lot line inside the fence. Buss states he does not think this drawing is acceptable. It used to be that if the drawing was not accurate then it wouldn't be passed. He states that moving forward the drawings should be accurate. Toms adjusts the permit accordingly. Buss also asks how tall the roof is on this building. Swift replies it is 11 feet. Motion by Toms to approve permit application, second by Freeze. Motion carries.
- Toms presents the permit application for Charles Simmons at 107 N Locust St for roof mount solar panels. He reminds the Board that this application was submitted several months ago. It was submitted as ground mounted panels but did not comply so they redesigned it and they are now roof mounted panels. They have submitted a decommissioning plan with a decommissioning bond as well. They have complied with all parts of the ordinance except the fee. The fee is based on the size of the system which is 8.1 kW making the fee \$150.00. Motion by Toms to approve permit application, second by Freeze. Yeas: Freeze, Cotter, Norris, Buss, and Toms. Motion carries.

Treasurer Schneiderman presents the Treasurer's report for June 2019. He states we received our first distribution of property taxes which represents about 60% of the taxes we will receive for the year.

The Claims list is considered for approval in the amount of \$41,287.91. Metzger states he wants to pull the Fehr Graham bill for \$12,000.00 and see what's going on with that. We still have a \$24,000.00 invoice that is outstanding so he wants to talk to Seth tomorrow to get on the same page with both of these invoices. Buss asks about the 2 claims for mowing. Warren explains the claim was entered twice, so there should only be \$200 paid to Tim Howald for mowing. Buss states he can find someone to mow for a lesser amount. Freeze asks if we can get the money back for the mowing. Warren states in the past our attorney informed us that we may not have rights to a lien but it is an ordinance violation. With previous violations, the attorney sent scary letters and made scary phone calls and ended up getting the mowing done by the property owners but that will probably not work with this property owner. It will be a matter of taking him to court. There is a question as to whether we should continue to mow these properties but no conclusion was reached. Motion by Toms to approve the claims minus the two changes mentioned in the amount of \$29,087.91, second by Cotter. Yeas: Trustees Freeze, Cotter, Norris, Buss, and Toms. Motion carries.

Committee Reports:

Streets and Alleys: none

Sewer and Water: none

Finance Committee:

- Trustee Norris presents the Budget Officer's report for 6-30-19. Motion by Norris to approve, second by Toms. Yeas: Trustees Freeze, Cotter, Norris, Buss, and Toms. Motion carries.

Buildings, Grounds, Parks, Zoning, Planning: Toms states there is a Planning and Zoning Seminar in Oregon that the County is giving on Thursday at 6:00 PM. He will be attending if anyone else is interested in going along.

Ordinances: none

Animal Control: none

Clerk's Report: Clerk Warren asks the Board if they are interested in approving the Farmers' Market registration that was presented at the last meeting. Metzger and Norris both state they thought it was very well written and think it would be a good idea to have everyone's information on file. Motion by Norris to approve, second by Toms. Yeas: Freeze, Cotter, Norris, Buss, and Toms. Motion carries.

The Law Enforcement Update from Police Chief Boomgarden is reviewed for activity from July 2, 2019 to July 15, 2019. Chief Boomgarden presents a quote for a camera system at Warnken Park in the amount of \$2,219.90. Buss asks if this was budgeted for. Toms states that it was not but there is money in the budget to do it if not all projects get done or we can wait and budget for it next year. Buss states he does not want to go over budget. Cotter states there is \$66,000.00 in the Park Fund. Motion by Freeze to accept quote and move forward, second by Buss. Yeas: Freeze, Cotter, Norris, Buss, and Toms. Motion carries. Buss also asks Chief if he has talked to anyone about the storm siren. Chief responds he will get them to do a service a call.

Mark Rust gives a report for Public Works. He states someone will be coming out next month to give a quote for mudjacking downtown. Buss asks if the curbs and stripes on the roads will be painted. Rust states he was told to get that done some time before school starts. He will look into it next week. Buss also asks if he could level the stumps out on Cedar Ave. Rust will put it on the list.

Village President's Report:

- Metzger states since Jane Koeller is here, he would like to get on the same page regarding the Sauerkraut Day set up. He is a little concerned with the spot chosen for the beer garden because there will not be any natural barriers like there has been in the past when it was in the municipal parking lot. Jane explains what the plan is for the beer garden and what parts of the street will be blocked off but she is concerned mostly with getting power to the band, someone was supposed to look into that after the last Board meeting. Metzger states Vinnedge did look into it and it cannot be run from the street lights like last year. His next plan is to ask Pearl Valley Eggs if we can use their facility to power the band.
- Metzger also reports there will be a meeting here tomorrow at 3:00 PM with Seth and Dan Pepin regarding the IEPA Water Main project and whether or not to scale it back. Toms states once again that he is not in favor of raising rates for water. There is some discussion about raising water rates for this project and whether or not it will be a percentage increase each year or a flat fee.

New Business: none

Old Business: Metzger reports we have finally gotten a signed copy of the Water Tower Lease from Rise Broadband. He notes that nothing has changed since we sent the final draft to them in March. Freeze asks if they have 24/7 access. He remembers that they were not supposed to be able to have 24/7 access to the site. Metzger explains they do not have a key, they have access to in when they call us to let them in. Motion by Toms to approve lease, second by Norris. Yeas: Cotter, Norris, Buss, and Toms. No: Freeze. Motion carries.

Motion by Toms to adjourn. All are in favor.

Meeting adjourned at 8:36 PM.

Respectfully submitted,
Courtney Warren, Village Clerk